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**Arms Trade Treaty Voluntary Trust Fund**

**FINAL REPORT**

**Sierra Leone**

Sierra Leone Commission on Arms and Ammunition

**Project No.: ATT.VTF.G2024.005SLE**

13 June 2025

## Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2024.005SLE
Grantee name	Sierra Leone
Project title	Procurement of Weapon Destruction Machines, Training of Security Personnel on Weapon Destruction and Destruction of Weapons in Sierra Leone
Grant Amount	USD 24,995
Final Report submission date	13/6/2025
Period covered under this report (MM/DD/YY – MM/DD/YY)	14/4/2025 - 13/6/2025

### 1. Project activities and outcomes

#### a Describe the project outcomes.

A total of 3,934 unserviceable weapons received from the Republic of Sierra Leone Armed Forces (RSLAF), the Sierra Leone Police (SLP) and the exhibit weapons received from the Sierra Leone Judiciary were destroyed and disposed. This has ensured a reduction in stockpiles of obsolete weapons in Sierra Leone thus mitigating the risk of recirculation and diversion of such weapons in the country.

#### b Describe how the project has assisted your implementation of the ATT.

Huge stockpile of unserviceable weapons has a tendency of diversion and other element of trafficking. The project has assisted the Commission to prevent diversion of unserviceable state owned and exhibit weapons received from the Sierra Leone Judiciary, which are very key for the implementation of ATT.

#### c List all States that benefitted from the project.

No other States directly benefitted from the project, but could possibly indirectly benefit our neighbouring countries by preventing diversion and illegal cross border activities such as trafficking. Any breach in security in Sierra Leone can directly or indirectly affect the neighbouring countries of the Republic of Guinea and the Republic of Liberia. If this is not properly and timely handled, it could even affect the Mano River Union and by extension the ECOWAS sub region.

#### d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes  No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule. Please also include comments where you think appropriate (e.g. to explain why certain activities have not been completed on time).

What recommendations would you make in this regard?

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefiting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The project was very relevant in the sense that allowing huge stockpiles of obsolete weapons across the country has the potential of diversion which is in contravention to the ATT. As a State Party, Sierra Leone needs to comply with ATT in all its aspects. It has also helped capacitate security personnel on the destruction and disposal of unserviceable weapons. Because of the availability of the Equipment coupled with pool of trained security personnel, Sierra Leone can under take future destruction of unserviceable weapons at least on a yearly basis for avoid huge stockpiles across the country, hence continuity is ensured.

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The project was very effective because its objective which is to effectively manage of small arms and light weapons in Sierra Leone through their destruction and disposal, was achieved.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explain your answer:

The project was very efficient in that the result was attained on time and was implemented within the budget.

- h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

The positive impact of the project is that it has helped to reduce stockpile of obsolete weapons, prevent the recirculation and diversion of unserviceable weapons in the country, mitigate illicit trade in state-owned and exhibit weapons all culminating to an effective physical security and stockpile management of weapons in Sierra Leone.

- i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

The project is sustainable. Now that the destruction machines have been procured and the security personnel trained on the safe use of the equipment, the Commission can easily undertake future destruction of unserviceable weapons using these resources (human and equipment). It also implies that that Commission can embark on future destruction projects, without necessarily asking for external support.

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- j How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

Because of the availability of the Destruction Machines and the pool of trained security personnel, Sierra Leone will continue to conduct destruction and disposal of obsolete weapons on a yearly basis to prevent diversion of obsolete weapons in Sierra Leone and the ECOWAS sub region at large.

## 2. Final expenditure report

Please complete the Worksheet titled 'input' in the VTF Expenditure Template – Final Report (Sierra Leone) in Attachment 2.

3. Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

Grantee means Sierra Leone Commission on Arms and Ammunition

Consultant means **Sierra Leone Army Engineers.**

I **Major General (Rtd) Christian Fahim Marah**, being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is \$24,995.00
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed.....



.....Date

12<sup>th</sup> June, 2025

COMMISSIONER



Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.



Name of Grant Recipient	Sierra Leone
Department or Agency	Sierra Leone Commission on Arms and Ammunition
Posting Date	
Project code	622024

**INSTRUCTIONS**

- 1) Complete all pink fields only.
- 2) Print, sign, scan and email expenditure report to trustfund@thearmstradetreaty.org along with the electronic version.
- 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original receipts must also be sent to the ATT Secretariat.

Project No.	ATT-VTF-G2024.0055LE
Reporting period	14/4/2025 - 13/6/2025
Local Currency Code	SLI
Grant Received USD (1st instalment)	22,496

<https://www.oanda.com/currency/convert/>  
Click above first cell for exchange rate site

General Details				Total Budget		Actual spend to date**			Balance of budget available	Balance of funds received
Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date	USD	Local Amount	Rate	USD	USD	USD	
Travel costs	1	Hire of truck to move unserviceable weapons from the armouries to the destruction sites (2 days per region x 5 regions)	1 3rd March 2025	2,500.00	48,000.00	0.0435	2,087.04	412.96	20,408.96	
	2	Fuel for hired truck (100 liters per day x 10 days)	2A. 4th March 2025, 2B. 4th March 2025	1,500.00	36,000.00	0.0435	1,565.28	-65.28	18,843.68	
	3	Hire of vehicle to transport weapon destruction teams (2 vehicles x 2 days per region x 5 regions)	3. 3rd March 2025	3,000.00	72,000.00	0.0435	3,130.56	-130.56	15,713.12	
	4	Fuel for hired vehicles (50 liters per day x 2 vehicles x 10 days)	4A 4th March 2025, 4B 4th March 2025	1,500.00	36,000.00	0.0435	1,565.28	-65.28	14,147.84	
	5	Hire of vehicle for Monitoring and Evaluation Officer on monitoring of weapon destruction exercise (1 vehicle x 7 days)	5. 4th March 2025	1,050.00	25,200.00	0.0435	1,095.70	-45.70	13,052.14	
	6	Fuel for vehicle for Monitoring and Evaluation Officer on monitoring of destruction exercise (120 liters x 1 vehicle x 5 regions)	6A 4th March 2025, 6B 4th March 2025	900.00	21,600.00	0.0435	939.17	-39.17	12,112.97	
	7	Transport allowance to trainers (2 persons x 2 days)	7A 11th February 2025, 7B 12th February 2025	20.00	480.00	0.0435	20.87	-0.87	12,092.10	
	8	Transport allowance to Freetown participants (12 persons x 2 days)	8A 11th February 2024, 8B 12th February 2025	120.00	2,880.00	0.0435	125.22	-5.22	11,966.88	
	9	Transport allowance to participants from the regions (2 persons x 4 regions x 2 ways)	9A 11th February 2024, 9B 12th February 2025	192.00	4,608.00	0.0435	200.36	-8.36	11,766.52	
Equipment costs	10	Purchase of weapon destruction machines	10 30th January 2025	2,716.00	60,950.00	0.0435	2,650.11	65.89	9,116.41	
	11	Generators	11. 12th March 2025	480.00	56,000.00	0.0435	2,434.88	-1,954.88	6,681.53	
	12	Boots ,Protective eye glasses (goggles),Hand gloves	12. 30th January 2025	880.00	22,022.50	0.0435	957.54	-77.54	5,723.99	
	13	Overall,Hand towels,Solar-powered torch lights,Ear protectors, BATTERIES FOR SOLAR POWER	13. 31st January 2025	1,034.00	71,675.00	0.0435	3,116.43	-2,082.43	2,607.56	
Operating costs	14	Morning tea break 24 persons (20 security personnel, 2 trainers and 2 SLeCAA staff) x 2 days,Lunch @ 24 persons (20 security personnel, 2 trainers and 2 SLeCAA staff) x 2 days,Afternoon tea break @ 24 persons (20 security personnel, 2 trainers and 2 SLeCAA staff) x 2 days	14 12th February 2025 (Catering Service for the Training participants)	768.00	18,432.00	0.0435	801.42	-33.42	1,806.14	
	15	DSA to Destruction Teams (5 personnel per team x 4 teams x 10 nights),DSA to Drivers for Weapon Destruction (2 drivers x 10 nights)	15	6,400.00	163,200.00	0.0435	7,095.94	-695.94	-5,289.80	
	16	DSA to Monitoring and Evaluation Officer to evaluate the destruction exercise (1 persons x 6 nights), DSA to Driver on monitoring and evaluation of the weapon destruction exercise (1 person x 6 nights)	16 6th March 2025 ( payment voucher for DSA to the Monitoring team on 6 March 2025)	300.00	7,200.00	0.0435	313.06	-13.06	-5,602.86	
	17	Training fee on weapon destruction training (2 trainers x 2 days)	17A 11th February 2025, 17B 12th February 2025 (Payment Voucher for Trainers)	400.00	9,600.00	0.0435	417.41	-17.41	-6,020.27	
	18					0.0435	-	-	-6,020.27	
	19					0.0435	-	-	-6,020.27	
	20					0.0435	-	-	-6,020.27	
	21					0.0435	-	-	-6,020.27	
22					0.0435	-	-	-6,020.27		
				<b>23,760.00</b>	<b>655,847.50</b>		<b>28,516.27</b>		<b>-6,020.27</b>	

\* Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. If the budget line item relates to an airfare, include the airline that issued the ticket, the departure city and arrival city etc.

\*\*Actual spend to date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'Local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'USD'.


Signature and Date:

Head of ATT Secretariat Signature and Date:

**RECONCILIATION**  
**ATT.VTF.G2024.005SLE**  
**2024**

Description	Total budget USD	Actual spend (Final Report) USD	Actual spend (Total) USD	Balance of budget available USD	Balance of funds received USD	% of over- or under-spend
<b>Transport</b>						
Hire of truck	2,500.00	2,087.04	2,087.04	412.96	20,408.96	
Fuel for hired truck (100 liters per day x 10 days)	1,500.00	1,565.28	1,565.28	- 65.28	18,843.68	104%
Hire of vehicle to transport weapon destruction	3,000.00	3,130.56	3,130.56	- 130.56	15,713.12	104%
Fuel for hired vehicles (50 liters per day x 2 vehicles)	1,500.00	1,565.28	1,565.28	- 65.28	14,147.84	104%
Hire of vehicle for Monitoring and Evaluation	1,050.00	1,095.70	1,095.70	- 45.70	13,052.14	104%
Fuel for vehicle for Monitoring and Evaluation	900.00	939.17	939.17	- 39.17	12,112.97	104%
Transport allowance to trainers (2 persons x 2 days)	20.00	20.87	20.87	- 0.87	12,092.10	104%
Transport allowance to Freetown participants (12)	120.00	125.22	125.22	- 5.22	11,966.88	104%
Transport allowance to participants from the	192.00	200.36	200.36	- 8.36	11,766.52	104%
<b>Equipment</b>						
Purchase of weapon destruction machines	2,716.00	2,650.11	2,650.11	65.89	9,116.41	98%
Generators	480.00	2,434.88	2,434.88	- 1,954.88	6,681.53	507%
Boots ,Protective eye glassés (goggles),Hand gloves	880.00	957.54	957.54	- 77.54	5,723.99	109%
Overall,Hand towels,Solar-powered torch lights,Ear	1,034.00	3,116.43	3,116.43	- 2,082.43	2,607.56	301%
<b>Operating costs</b>						
Morning tea break 24 persons (20 security	768.00	801.42	801.42	- 33.42	1,806.14	104%
DSA to Destruction Teams (5 personnel per team x 4	6,400.00	7,095.94	7,095.94	- 695.94	5,289.80	111%
DSA to Monitoring and Evaluation Officer to	300.00	313.06	313.06	- 13.06	5,602.86	104%
Training fee on weapon destruction training (2	400.00	417.41	417.41	- 17.41	6,020.27	104%
<b>Total Direct Costs</b>	<b>23,760.00</b>	<b>28,516.27</b>	<b>28,516.27</b>			<b>120%</b>
<b>Total Indirect Support Costs - 7%</b>	<b>1,663.20</b>	<b>1,996.14</b>	<b>1,996.14</b>			
<b>Total</b>	<b>25,423.20</b>	<b>30,512.41</b>	<b>30,512.41</b>			

Amount of 1st installment 22,496.00  
Amount of 2nd installment 2,927.00  
Balance owing to VTF

Name   
Date 15<sup>th</sup> August, 2025